

Elite Cosmetology, Barber & Spa Academy

2606 West Nob Hill Blvd, Yakima WA 98902

Revised 6/15/2025

Campus Security, Safety Reporting and Policy Manual

This report is required by federal law and contains policies and procedures, policy statements and crime statistics for the school.

Campus Administration: 509-945-7927 Betty King

509-945-7928 Roger King

Operations Director: 509-945-7927 Betty King

Emergency Number: 911 -Law Enforcement, Fire Department or
Ambulance

509-575-6200 City of Yakima

Policy Department non-emergency
line

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Introduction

It is Elite Academy's policy to provide a safe campus environment for students.

The Clery Act was advocated by Howard and Connie Clery after their 19-year old daughter Jeanne was raped and murdered in her dorm room at Lehigh University in 1986. Clery's parents lobbied Congress for legislation requiring colleges and universities to publish their crime statistics after learning about 38 violent crimes that had occurred on campus in the three years prior to Clery's murder.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of post-secondary education participating in federal student aid programs are subject to it. Campuses that fail to comply with the act can be penalized with large fines and may be suspended from participating in the federal financial aid program.

Annual Security Report

Elite Academy's Operations Director is the Campus Security Authority (CSA) and has received training as such. The Operations Director collects and maintains a log of all crime statistics occurring on Elite Academy's campus. These statistics are gathered through our crime logs as well as the Policy report of our area. All crimes are reported based on the calendar year in which the crime was reported. These statistics are reported to the Department of Education annually before October 1st.

Postsecondary institutions are required to disclose the number of instances in which certain specific types of crimes have occurred in any building or on any property owned or controlled by this institution that which is used for activities related to the educational purpose of the institution and/or any building or property owned or controlled by student organizations recognized by this institution. Elite Academy's (Elite) Leases do not include parking therefore, the parking lots are not a part of the on campus geographic report area. This campus does not have any public geographic areas to report. Elite does not own or control any off-campus buildings.

Each year, the Operations Director Report to all students and staff of Elite Academy through the required federal reporting systems. It is emailed to current students by September 30 each year. It is made available to the public via our website www.elitecbsacademy.com. The report is made available to the students on the student bulletin board, discussed in orientation that it is available on the website, as well as in hardcopy for those that request it.

Annual Crime Statistics can be found after page 17 of this manual.

Reporting of Crimes, Accidents or Emergency

It is the responsibility of everyone on campus to be a part of Crime and Accident Prevention. Elite Academy does not have on campus security or law enforcement on campus.

Any emergency involving a threat to life or property should be immediately reported to 9-1-1. This event should immediately be reported to the Campus Security Authority (CSA). Non-emergencies should be reported to the campus CSA as soon as possible.

- Betty King – (509)945-7927

All crimes are reported to the local police department for investigation. We encourage all students and staff to report all crimes in a timely manner to our Operations Director and CSA Betty King, who will promptly contact the local authorities to address the issue.

To report crimes to Elite Academy for the purpose of inclusion in the annual report please contact Betty King – contact information: Operations Director Betty King 2606 W Nob Hill Blvd, Yakima, WA 98902

You may also independently contact the local police via 911 for emergencies or Yakima Police Department, 509-575-6200 for their non-emergency line.

Reporting to Other Campus Authorities

Campus Security Authorities (CSA) for Clery purposes. The Clery regulations define a CSA to include individuals who are responsible for monitoring the entrance onto Elite Academy property, anyone Elite Academy specifically designates and an official who has significant responsibility for Student and Campus Activities. Crimes reported to any CSA, the school officially designates will be include in the report.

Clery Coordinator, Operations Director: Betty King
Title IX Coordinator: Roger King and Jordan Gillman
Future Professional Advisor: Carolina Martinez

Accurate & Prompt Reporting Encouraged

When a crime is not reported, others in the community may also become a victim. Many times this is because the school and law enforcement did not have the information to take action. We encourage you to also advocate for the victim and report crimes if they are unable to. When we all work together to ensure we are participating in safety and security, we are much safer.

Confidential Reporting

If you are the victim of a crime and do not want to pursue action within the institution system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the CSA can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others.

With such information, the institution can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Elite Academy will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary hearing conducted by the institution against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, we will provide the results of the disciplinary hearing to the victim's next of kin, if so requested.

- Reporting crimes is completely voluntary; however, victims and witnesses are encouraged to report crimes. Sometimes the victim or witness needs to seek assistance. If you need to pursue professional help that is not reported to the school after having been a victim of or witness to a crime, contact the following counseling center or see list below under reporting Dating Violence, Domestic Violence, Sexual Assault & Stalking: **Central Washington Comprehensive Mental Health 509-575-4084**

Dating Violence, Domestic Violence, Sexual Assault & Stalking Policy

Elite Academy strictly prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking.

Elite seeks to promote awareness amongst staff and students concerning the crimes of dating violence, domestic violence, stalking, and sexual assault, to better equip the community to prevent these crimes, to promote safety, to respond appropriately when these types of crimes are reported, and to provide meaningful assistance and resources to victims.

Specifically, Elite provides training to new students in new student orientation, and to new employees within 90 days of hire. These training sessions will cover, but will not be limited to, the following topics:

- What constitutes dating violence, domestic violence, stalking, and sexual assault as defined below (See "Crime Definitions");

- What constitutes “consent” in reference to sexual activity;
- Ways to reduce the risks of these crimes;
- The importance of bystander intervention — and safe and positive options for engaging in bystander intervention;
- The procedures Elite will follow when one of these crimes is reported; and
- Positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality.

Law Enforcement Policy

If a student or staff member is a victim of dating violence, domestic violence, sexual assault or stalking and Elite Academy is made aware of the incident, Elite Academy will inform the victim that they have the option to notify the appropriate law enforcement authorities, including the local police and/or request medical attention.

If the victim wants the Operations Director or Title IX Coordinator to assist in the notification of the proper law enforcement authorities, they will assist the victim in making this report. They will call 911 for medical assistance if needed and/or alert the police.

The victim has the right to decline notifying such authorities. In the event that the situation requires emergency notification or law enforcement involvement to protect Elite Academy’s community from an ongoing situation, Elite Academy may still notify law enforcement as part of their obligation to provide a safe and nondiscriminatory environment, but will maintain confidentiality to the every extent possible while still providing necessary information to keep the community safe.

To report to the police, you may call 911, go to the police station at 200 South 3rd Street, Yakima WA 98901 or call their non-emergency number at 509-575-6200.

Making a police report involves calling or visiting the local agency to initiate the report. Each individual’s experience may vary and include a forensic examination, interviews, information seeking, victim advocacy resources. For more information please contact the local police at the non-emergency number.

Elite Academy does not maintain commissioned law enforcement nor does Elite Academy have the ability to investigate criminal matters.

Reporting Dating Violence, Domestic Violence, Sexual Assault & Stalking

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. It is important for those who believe they have been subjected to the crimes of dating violence, domestic violence,

stalking, and/or sexual assault to preserve evidence of the criminal behavior as it may be critical in proving the crime and/or obtaining a protective order.

Victims of domestic violence, dating violence, and sexual assault may choose to go to the hospital where they can receive a medical examination to treat injuries — or, in the case of sexual assault, address concerns about sexually transmitted diseases and pregnancy.

In addition, evidence can be collected that can be critical in documenting the injuries and/or proving the identity of the assailant. In Seeking out such an examination, a victim will not be required to file a police report; however, if such a victim ultimately decides to make a report, seek a protective order, and/or pursue criminal charges, such medical evidence may prove valuable. Victims of stalking are likewise urged to preserve evidence of the stalking conduct. Such evidence may include, but is not limited to, text messages, other relevant smart phone data or social media activity, and photographs and audio recordings. Elite strongly advocates that a victim of sexual assault reports the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An Assault should be reported directly to local police and to the Campus Directors.

Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam
- By contacting the police department, the student is assured they have will have access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention. Elite will assist the student in notifying the authorities, if the student requests our assistance.
- Elite Academy has no on campus counseling or mental health services.

The Following Off Campus Services are Provided by Local Agencies:

- Central Washington Comprehensive Mental Health 509-575-4084
- Lower Valley Crisis and Support Center Hotline 509-837-6689
- Rape Crisis and Victim Services Hotline 817-927-2737
- YWCA 509-248-7796
- Yakima County Sexual Assault Resource Center 24 Hour Line 509-575-4200 or 800-572-8122
- Yakima Sexual Assault Unit Hotline 509-452-9675

Confidentiality of Victims and Other Necessary Parties

Elite Academy will protect the confidentiality of the victim in accordance with the law. In addition, the Director of Operations will maintain all records of the incident. All accommodations or protective measures provided to the victim will remain confidential to the extent that maintaining such confidentiality will not impair the ability of the institution to provide the accommodations or protective measures. Only staff members who need to know will be apprised of the information. The school is required to publish each year's statistics for certain crimes that are reported to the school authorities or local police agencies, including incidents of sexual assault, domestic violence, dating violence, and stalking. The report only includes incidents and not the names or identifiable information.

Procedures for Campus Disciplinary Action in cases of an Alleged Sex Offence

If a student wishes to change their academic situation after an alleged sex offense, the institution will explain all the options to the student and use every possible avenue to make the changes requested. The accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the disciplinary proceeding. Both the victim and accused will be informed of the outcome of the hearing at the same time and by an email notification. A student found guilty of a sex offense-related disciplinary proceeding could be criminally prosecuted in the state courts and may be expelled from the institution

Advising the Campus Community About Sex Offenders

Upon release from prison, individuals convicted of sex crimes may be required to register with law enforcement agencies (under laws referred to as "Megan's Laws"). If registered sex offenders are enrolled at, or employed at a postsecondary institution, the offenders also must provide this information to the state. The state then provides the information to campus police departments or to other law enforcement authorities in the jurisdiction where the institution is located. The Washington sex offender database can be accessed at:

<https://www.yakimacounty.us/267/Sex-Offenders>

Sex Offender Registry

In accordance with the Violent Crime Control and Law Enforcement Act of 1994 (42 U.S.C. § 14071(j)), and the Adam Walsh Child Protection and Safety Act of 2006 (42 U.S.C. 16921), we are notifying you that you can obtain information concerning registered sex offenders by visiting <https://www.yakimacounty.us/267/Sex-Offenders> , information is also available on the Washington Association of Sheriffs & Police Chiefs Website <https://www.waspc.org/sex-offender-information>

Security of and Access to all Campus Facilities

Programs designed to inform students about campus security

The institution does not offer regularly scheduled crime awareness or prevention programs. Students are informed during Orientation of the campus security policies and procedures. Staff and students are encouraged to park in well-lit areas of the parking lot and never be alone when entering or exiting the schools during non-daylight hours. Students are encouraged not to bring valuables to the school, and to never leave personal items unattended. Students are asked to be watchful for any suspicious behavior on campus and report it immediately to the appropriate staff member. Elite Academy does not have any officially recognized student organizations with off-campus locations.

Crime & Accident Prevention

The school does not assume liability for any stolen property. Students are responsible for their own textbooks, equipment, and all personal property. Do not leave any of your items at school. Vehicles should be properly secured; valuable items stored in a locked trunk, windows rolled up, keys removed, and all doors locked. The institution encourages students and staff not to bring or wear expensive jewelry, money or other valuables to the school or store them in your car. Such items should be left at home to reduce the chance of theft. The school reserves the right to prosecute any student or employee to the full extent of state and United States federal law for any criminal violation committed on the school premises. The school will take into consideration the specifics of any student who may be accused of a crime on a case-by-case basis, which may include suspension or termination from school.

Criminal violations may include but may not be limited to the following:

- Criminal Homicide: Murder and Nonnegligent manslaughter; and Negligent Manslaughter
- Sex Offences: Rape, Fondling, Incest and Statutory Rape
- Robbery/Theft
- Simple/Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Arrests and referrals for disciplinary actions including: Arrests for liquor law violations, drug law violations, and illegal weapons possessions. Persons not include
- Hate Crime(s) including; larceny-theft, simple assault, intimidation, destruction, damage, vandalism of property
- Dating Violence, domestic violence and stalking
- Larceny
- Forcible Sex Offenses

- Domestic Violence
- Non-forcible sex offenses
- Dating Violence
- Stalking
- Unlawful Consumption/possession of alcohol or other controlled/illegal substance(s)

Further Preventative Measures Include:

- Students and/or employees shall not be permitted to consume and/or be under the influence of illegal or controlled substances, including alcoholic beverages, during school hours or at school functions.
- Students and/or employees shall not be permitted to have any illegal or otherwise dangerous weapons in their possession or on school property. Such a violation will result in the confiscation of the weapon, possible prosecution, and possible termination from enrollment or employment. Students may not bring firearms into the school even if they possess a concealed carry permit.
- Students and/or employees must park in the designated areas and should always keep their cars securely locked.
- Employees and/or students must not remain alone within the facility after closing without administrative approval. If approval is given, the outside door must remain locked, and the employee must not allow any unauthorized individual entrance.
- All employees make certain the offices always remain securely locked.
- Students and/or Employees will report hazardous conditions (i.e. faulty/broken equipment, water leaks, exposed wires, etc.) to the campus manager for immediate attention.
- The institutions manager will handle all hazards with appropriate caution and contact the appropriate agencies if necessary.
- Students and/or Employees should handle all equipment correctly: i.e., within the manufacturer's specifications. The school will not be responsible for accidents caused by the inappropriate or negligent use of any of its equipment.
- Students and/or employees shall not be permitted to use unauthorized equipment. The school will not accept liability for accidents involving such unapproved equipment.

Campus Security

In order to protect employees, students and clients, Elite Cosmetology, Barber, & Spa Academy requires certain procedures to be followed. Elite Cosmetology, Barber, & Spa Academy does not have, nor offer, dormitories or housing options. Security rules and regulations are as follows:

1. Visitors and clients must check in at the reception desk. All visitors and clients are always to be escorted while on campus. Employees are responsible for any visitors they bring to the school.

2. Visitors and clients may be required to submit themselves to a search before entering institutional property. Items being brought onto or removed from the property may be searched.
3. Any instances of non-compliance will be reported to the Operations Director.

Drug and Alcohol Policy

The possession, use or sales of alcoholic beverages and/or illegal drugs are prohibited on campus at all times. The School will enforce all Federal and State drug laws and underage drinking laws. Information concerning drug and alcohol abuse education program is posted on our website and is distributed annually to students and staff.

Student Alcohol and Drug Abuse Prevention

As required by the Drug Free Schools and Communities Act of 1989, which added section 1213 to the Higher Education Act, and implemented at 34 CFR Part 86, we have adopted and implemented a drug and alcohol prevention program for our students that at a minimum includes:

- Standards of conduct that clearly prohibit, the unlawful possession, use, or distribution of illicit drugs and alcohol by student and employees on its property or as a part of its activities.
- A description of the applicable legal sanctions under, State or Federal Law for the unlawful possession or distribution of illicit drugs and alcohol
- A description of the health risks associated with the use of illicit drugs and the abuse of alcohol.
- A clear statement that the institution will impose disciplinary sanctions on students consistent with local, State and Federal law, and a description of those sanctions, up to and including expulsion and referral for prosecution, for violation of the standards of conduct.

Policy Regarding Emergency Response and Evacuation Procedures

Elite Academy is required to immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. An “immediate” threat as used here encompasses an imminent or impending threat such as an approaching forest fire, as well as a fire currently raging in one of the buildings. Some other examples of significant emergencies or dangerous situations are:

- Outbreak of meningitis, norovirus or other serious illness
- Approaching tornado, hurricane or other extreme weather conditions
- Earthquake
- Gas leak
- Terrorist incident
- Armed intruder
- Bomb threat
- Civil unrest or rioting
- Explosion
- Nearby chemical or hazardous waste spill.

Betty King (Operations Director), Carolina Martinez (Assistant Director of Education) and Roger King (Financial Aid Director) are responsible for carrying out the Emergency Response and evacuation procedures.

Notification Process

The procedures the institution will use to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus is as follows:

- For students on campus the notification will depend on the emergency but will generally, include physical or verbal communication with instructors and students.
- When time allows, the CSA/Operations Director will verify the emergent situation by consulting the appropriate authority. These authorities include but are not limited to: local police, fire, Department of Health, strip mall owners/managers, television news reports, visual affirmation and witness accounts. The method used will depend on the type of emergency.
- Once evacuated, locked down, or sheltered in, the Operations Director, if they did not have time beforehand, will call the appropriate authority to inform/be informed, and verify the emergent situation. The Operations Director will determine how to proceed and decide what information to include in the notification to students on campus and in the email to all students, and staff, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. If it is determined that the emergency is likely to affect the community the Operations Director will notify the proper authority. This includes but is not limited to utility companies, police, fire, health department, and local government offices. Elite's campuses are small and any emergency will affect all areas of that campus and notification will be campus-wide.

Emergency Procedures

1. **Evacuation** The evacuation procedure is most appropriate when, in the judgment of the campus director, persons present in the campus during the Emergency are best protected by exiting the facility. Examples of such situations may include a fire, gas leak, or bomb threat. In an Evacuation, the Campus director will utilize the verbally alert instructors and students. The location of the safe area where staff and students should assemble to await further information is in the parking lot near the Red Robin restaurant located in front of the building. The instructor will ask all occupants to remain in the safe area until further notice. The Operations Director will leave the building only after confirming that all building occupants have exited the facility. Upon ensuring that all building occupants are accounted for and in the safe area, the Operations Director will then proceed with the above-mentioned notification process.

2. **Lockdown** The lockdown procedure is most appropriate when, in the judgment of the Emergency Response Team, persons present in the campus during the Emergency are better protected by remaining in the building (rather than evacuating the facility) and securing the campus to prevent entry by one or more individuals outside. Examples of such situations may include an active shooter or a terrorist incident in the surrounding community, or civil unrest and rioting. In a lockdown, the Operations Director will provide verbal notice to all occupants in the building of the need to lockdown, the reason for the lockdown, and the location of the safe area where they should assemble to await further information. This safe area for each campus will be predetermined. The Campus Director will ask all building occupants to remain in the safe area until further notice, and he or she will enter the safe area upon confirming that all building occupants are in the safe area. The campus director will then proceed with the above-mentioned notification process.

3. **Shelter-in-Place** Similar to the lockdown scenario, the Shelter-in-Place Procedure is most appropriate when, in the judgment of the Emergency Response Team, persons present in the campus during the Emergency are best protected by remaining in the campus or designated portions of the campus. However, Shelter-in-Place procedures are intended for threats posed by nature (such as a tornado or hurricane) and do not necessarily require that the facility be secured to prevent entry by outsiders. In this scenario, the Campus Director will provide verbal notice to all occupants in the building of the need to Shelter-in Place, the reason, and the location of the safe area where they should assemble to await further information. If Possible, this safe area should be an area of the campus that is free of or far from windows. The Campus Director will ask all building occupants to remain in the safe area until further notice, and he or she will enter the safe area upon confirming that all building occupants are in the safe area. The campus director will then proceed with the above-mentioned notification process

Procedures for Testing Emergency Response and Evacuation Procedures

A scheduled emergency drill and exercise is performed at a minimum annually at all campus and a log is kept by each campus director which includes:

- A description of the exercise (i.e., the test).
- The date the test was held.
- The time the test started and ended.
- Whether the test was announced or unannounced.

A drill is a single activity that tests a single procedure such as a lockdown or evacuation exercise is a coordination of efforts such as a test of first responders such as police or firefighters. Following the drill/exercise the students and staff will be directed to fill out an Emergency Response Survey. The survey will assess emergency plans and capabilities and have measurable goals. The Operations Director will then review this information to determine if these goals were met.

Security of and Access to all Campus Facilities

Employee and student access at all campuses is through the main entrance and alternate doors on the east side of the school. All doors are locked at 6:30 pm. At the end of the day, the Floor Instructor will inspect the building to make sure it is empty and doors are secured. When the night class is in session, all doors remained locked and are only opened when students need to exit.

Crime Alerts in the Case of a Non-Emergency, but Continuing Threat

The following procedures apply in the case of certain criminal incidents which do not pose an emergency requiring use of the Emergency Procedures outlined above, but which may nonetheless pose an ongoing threat to the campus community. Elite Academy will provide timely warnings of reported criminal incidents (“Crime Alerts”) when it determines: (1) that the reported incidents represent a continuing threat to students and employees of the campus; and (2) that sufficient detail is available to include in the Crime Alert so that the alert may aid in the prevention of similar crimes. The Campus Director in each campus carries the primary responsibility to report a criminal incident that may pose an ongoing threat to students, staff and guests of the campus by contacting the Chief Operations Manager who will sent a blast email to students and staff and post on the website. This communication will briefly describe any detail known about incident, including the date and location. The decision of whether a Crime Alert is appropriate will be determined jointly by the Operations Director and the President of the school.

Campus Security Education

Elite Academy will conduct campus security training at least annually for:

- Campus Security Authorities,
- Other campus staff
- Students, to be conducted by the Registrar at student orientation.

This training will cover, amongst other topics, campus security practices and procedures. In these sessions, students and employees will be encouraged to be responsible for their own security and the security of others, and Elite Academy will discuss common-sense ways to help prevent crimes.

Prevention and Awareness Efforts

The prevention and awareness of criminal activity is an ongoing effort at Elite Academy. The administrators attend conferences and training yearly to stay informed of any changes to the Clery Act or Title IX regulations. There is also open communication with the local police departments and county sheriff's office to insure the security of our students and employees. The administrators of Elite Academy will continue to make crime prevention and awareness a priority.

Campus and Community Resources

By providing this report annually, Elite Academy is providing the following information about the available **counseling, health, mental health, victim advocacy, legal assistance**, visa and immigration assistance, student financial aid and other services available for victims both within the School and in the community.

You may access these resource by directly connecting with them below. If you would like assistance in accessing these resources or have questions about additional or alternative options, please reach out to the Operations Director and or Title IX Coordinator

The resources available in the community are listed below. Elite Academy does have assistance for Students regarding their Financial Aid and status with the school. Please contact the Financial Aid Service office at 509-457-9246 Roger King or Jordan Gillman.

Hospital Closest to the School : Yakima Memorial Hospital
2811 Tieton Drive
Yakima, WA 98902

Counseling Resources: Central Washington Comprehensive Mental Health
402 South 4th Avenue
509-575-4084

Victim Advocacy: Comprehensive Mental Health - Aspen Victim Advocacy
402 South 4th Avenue
509-575-4084

Lower Valley Crisis & Support Center Hotline 509-837-6689

Rape Crisis & Victim Services Hotline 817-927-2737

Yakima County Sexual Assault Resource Center 24 Hour Line
509-575-4200 or 800-572-8122

Legal Assistance:	Yakima Sexual Assault Unit Hotline 509-452-9675 Central Washington Legal Aid 3015 Holton Avenue Suite 202 Yakima, WA 98902 509-453-4400
YWCA:	818 W Yakima Ave 509-248-7796
Visa & Immigration	Department of Justice Clearinghouse for Immigration Assistance Assistance in the application process for a Visa Department of Justice Clearinghouse of an Attorney https://www.justice.gov/eoir/recognition-accreditation-roster-reports

Written Notification to Victims of Sexual Assault, Dating Violence, Domestic Violence and Stalking

Regardless of where the individual experienced the sexual assault, dating violence, domestic violence or stalking, when these incidents are reported to the School, the School through the Title IX Coordinator or designee will provide a written notification to the student or employee who experienced the incident explaining a victim's rights and options, including:

- Procedures to follow (preservation of evidence, how and where to report, options for protective orders, no contact orders, and/or orders of protection)
- Information about confidentiality
- Counseling and mental health resources
- Victim advocacy
- Contact information for local law enforcement
- Information on how to request supportive and/or protective measures
- The availability of options and assistance with the following (including how to request these changes and who to contact at the School):– Academic adjustments like extension of deadlines or changing programs;
 - Living situation adjustments, like information on shelters or resources to move after experiencing these incidents;
 - Transportation option assistance
 - Working situation changes like modifications to work or class schedules;
 - Protective measures, like orders of protection/no contact orders, leaves of absence, safety planning or other similar measures
- Information regarding:
 - Legal assistance
 - Visa and immigration assistance Student financial aid

- Process for the School's disciplinary procedures

Elite Academy will provide this information to the student or employee who is a victim of sexual assault, dating violence, domestic violence or stalking in writing, regardless of if the behavior occurred on or off-campus. The School's ability to respond may be limited for certain off-campus situations, based on the date of occurrence and Title IX Regulations in effect at the time of the occurrence. Victims have the right to:

- Pursue action through both the School's policy and procedures prohibiting sexual assault, dating violence, domestic violence, and stalking, and the criminal process
- Pursue action through only the School's policy and procedures
- Pursue action only through the criminal process
- Report to the police and decline to pursue further action by law enforcement
- Seek supportive and/or protective measures regardless of their decision to pursue a School or criminal process
- Seek confidential support off campus
- Report to the Title IX Coordinator and decline to pursue further action or participate in any action (the School's ability to respond may be limited in this situation)
- Report anonymously (the School's ability to respond may be limited in this situation)
- Do none of the above (victims are still encouraged to seek support)

All options, accommodations or protective or supportive measures are facilitated by the Title IX Coordinator or a designee. The Title IX Coordinator's contact information is available on the School's homepage, in the School's catalog, in the School's Notice of Nondiscrimination, in this document in various locations, and also by contacting the School Director or any School team member. All requests for options and assistance should be directed to the Title IX Coordinator. If the Title IX Coordinator is unavailable and the need is immediate, please contact the director or manager on duty.

These measures (accommodations and supportive or protective measures) are available upon request by the victim and if they are reasonably available. The School is required to comply with reasonable requests for changes. The Title IX Coordinator or designee will determine what measures are reasonable by evaluating the requests on a case-by-case basis based on the facts and circumstances of each situation and the resources available.

All options, accommodations and supportive measures are available to students and employees regardless of whether the victim chooses to report the crime to law enforcement.

Elite Cosmetology, Barber & Spa Academy

OPE ID: 04260200

2606 West Nob Hill Boulevard
Yakima, WA 98902

<http://elitecbsacademy.com/>

Total enrollment: 55 Students (2023)

Campus Location: 2606 West Nob Hill Boulevard Yakima, WA 98902-5100

ON-CAMPUS STUDENT HOUSING FACILITIES

This institution does not provide On-campus Student Housing Facilities.

LOCAL POLICE CRIME STATISTICS

Local police crime statistics are not available.

SECURITY OFFICER

Name: Roger King

Title: Owner/FAO

Address:

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Phone: (509) 945-7928

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FIRE SAFETY OFFICER

Name: Roger King

Title: Owner/FAO

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LEAD TITLE IX COORDINATOR

Name: Roger King

Title: Owner/FAO

Address:

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Criminal Offenses - On campus

Criminal Offense	2021	2022	2023
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

Criminal Offenses - Public Property

Criminal Offense	2021	2022	2023
a. <u>Murder/Non-negligent manslaughter</u>	0	0	0
b. <u>Negligent manslaughter</u>	0	0	0
c. <u>Rape</u>	0	0	0
d. <u>Fondling</u>	0	0	0
e. <u>Incest</u>	0	0	0
f. <u>Statutory rape</u>	0	0	0

Criminal Offense	2021	2022	2023
g. <u>Robbery</u>	0	0	0
h. <u>Aggravated assault</u>	0	0	0
i. <u>Burglary</u>	0	0	0
j. <u>Motor vehicle theft</u>	0	0	0
k. <u>Arson</u>	0	0	0

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

- Individual statistics for Rape, Fondling, Incest and Statutory Rape were not collected prior to the 2015 data collection. Prior to the 2015 collection, Rape and Fondling statistics were combined under Sex offenses – Forcible, and Incest and Statutory Rape statistics were combined under Sex Offenses – Nonforcible.
- As of the 2015 data collection, statistics for Sex offenses – Forcible and Sex offenses – Nonforcible were no longer collected.

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

- Prior to the 2010 data collection, Simple assault statistics were reported as Any other crime involving bodily injury.
- Larceny-theft, Intimidation, and Destruction/damage/vandalism of property statistics were not collected prior to the 2010 data collection.
- As of the 2010 data collection, negligent manslaughter is no longer a category because it cannot be a hate crime.
- Individual statistics for Rape, Fondling, Incest and Statutory Rape were not collected prior to the 2015 data collection. Prior to the 2015 collection, Rape and Fondling statistics were combined under Sex offenses – Forcible, and Incest and Statutory Rape statistics were combined under Sex Offenses – Nonforcible.
- As of the 2015 data collection, statistics for Sex offenses - Forcible and Sex offenses - Nonforcible are no longer collected.
- The Gender Identity category of bias was added in the 2015 data collection.
- As of the 2015 data collection the Ethnicity/National origin category of bias was split into separate Ethnicity and National origin categories.

These hate offenses manifest evidence of prejudice based on race, religion, sexual orientation, gender, disability or ethnicity / national origin.

VAWA Offenses - On Campus

Crime	2021	2022	2023
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

VAWA Offenses - Public Property

Crime	2021	2022	2023
a. <u>Domestic violence</u>	0	0	0
b. <u>Dating violence</u>	0	0	0
c. <u>Stalking</u>	0	0	0

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

- o Statistics for VAWA Offenses were not collected prior to the 2015 data collection.

Arrests - On campus

Law Violation	2021	2022	2023
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Arrests - Public Property

Law Violation	2021	2022	2023
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Disciplinary Actions - On Campus

Law Violation	2021	2022	2023
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

Disciplinary Actions - Public Property

Law Violation	2021	2022	2023
a. <u>Weapons: carrying, possessing, etc.</u>	0	0	0
b. <u>Drug abuse violations</u>	0	0	0
c. <u>Liquor law violations</u>	0	0	0

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

Unfounded Crimes - Unfounded Crimes

	2021	2022	2023
a. <u>Total unfounded crimes</u>	1	0	0

The crime data reported by the institutions have not been subjected to independent verification by the U.S. Department of Education. Therefore, the Department cannot vouch for the accuracy of the data reported here.

- Statistics for Unfounded Crimes were not collected prior to the 2015 data collection.